

COLLABORATION AGREEMENT BETWEEN TWO OR MORE PARTIES IN RELATION TO COLLABORATIVE PARTICIPATION IN A EUROPEAN PROJECT FORMED BY A PARTNERSHIP AMONG A NUMBER OF PARTNERS.

GRANT AGREEMENT FOR THE [NAME OF PROJECT] PROJECT BETWEEN [NAME OF COORDINATING CENTRE] AND PARTNERS

[Name of company/space/centre/institution] represented for purposes of entering into this agreement by [Name of signatory] its [title/position] whose address is [address] with fiscal identification number in the case of legal persons [Tax ID No] or with passport number [ID No] in the case of physical persons valid until [date], hereinafter “the Coordinator”.

The following partners:

[NAME OF CENTRE/ASSOCIATION/INSTITUTION ...]

Form of business organisation: [Association, Grouping, Non-profit-making body, Foundation ...]

VAT/Tax Identification Number: [VAT/Tax Identification Number], valid until [date]

Address: [Full address: street, number, post code, town, country]

Chairman/Responsible person/representative: [Full name of Chairman/Responsible person/representative]

Identification number of Responsible person/representative: [Tax ID Number of the person] valid until [date] acting in his or her capacity as [capacity of person]

[Insert more partners as may be required]

HAVE AGREED:

In order to give effect to the [NAME OF PROJECT] Agreement, the following conditions have been agreed to:

1. The Partners

- 1.1. The Partners authorise the Coordinator to act in their name and on their behalf to enter into a grant agreement with [name of company, institution, organisation, making the grant]. Each partner confirms to the Coordinator that it accepts full liability for the implementation of this agreement.
- 1.2. Each partner confirms that it has noted and accepts all the provisions of the grant agreement with [name of company, institution, organisation, awarding the grant], in particular all those provisions that relate to the partner and to the Coordinator and confirms that the partner undertakes to observe and perform the obligations that fall to it under the grant agreement. In particular, each partner recognises that, by virtue of the authorisation conferred by this Agreement, the Coordinator will be the sole payee of payments by [name of company, institution, organisation, making the grant] on behalf of all the grant recipients.
- 1.3. Each partner undertakes to do everything within its power to assist the Coordinator to fulfil its obligations under the grant agreement. In particular, each partner undertakes to provide all and any documents or information that may be required to

the Coordinator, as soon as reasonably possible following receipt of the corresponding request from the Coordinator.

- 1.4. The provisions of the grant agreement as well as the provisions of this Agreement shall prevail and take precedence over any other agreement between each partner and the Coordinator which might otherwise affect the implementation of the grant agreement between the Coordinator and [name of company, institution, organisation, making the grant].
- 1.5. A copy of the authorisation of each partner in relation to the grant agreement shall be attached to and form part of the grant agreement.
- 1.6. The financial commitment of [the/each] partner to the implementation of the project is €[total amount of commitment of each member to the project].
- 1.7. Each partner undertakes to fulfil and fully carry out the functions and tasks assigned to it by agreement between the Partner, as described in the project, and to execute that part of the project which corresponds to the Partner's allocated budget of €XXX.
- 1.8. Each partner is aware of the steps to be taken within the project and which tasks have been assumed by each partner and by the Coordinator in accordance with the project, as well as of the financial allocation of the project which is as follows

PARTNERS	AMOUNT CONTRIBUTED	AMOUNT RECEIVED	BUDGET ALLOCATION
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]
TOTAL	[total column]	[total column]	[total column]

2. Coordinator

- 2.1 The financial commitment of the Coordinator to the implementation of the project is €[total amount of commitment of the Coordinator to the project].
- 2.2 The Coordinator undertakes to fulfil and fully carry out the functions and tasks assigned to it by agreement between the Partners, as described in the project, and to execute that part of the project which corresponds to the allocated Budget of €XXX:

PARTNER	AMOUNT CONTRIBUTED	GRANT MONIES INCLUDED	BUDGET ALLOCATION
[Name of partner]	[Amount: €XX.XX]	[Amount: €XX.XX]	[total row]

2.3 The Coordinator shall transfer to the partners the funds necessary for the carrying out of the activities which fall to each partner.

3. General Terms

By entering into this agreement, the grant recipients undertake to carry out the [name of project] project acting under its own responsibility and complying with all the conditions set out in the governing documents for the project. And to comply with the provisions of the following annexes:

[Following can be annexed:]

Annex I [Project description]

Annex II [Estimated project budget]

Annex III [Authorisation required of Coordinator for other recipients]

Annex IV [Confidentiality Agreement]

[Attach as many annexes as may be required]

In witness whereof, the parties sign the present contract in duplicate on the date and in the place stated.

As Coordinator, [NAME OF CENTRE/COMPANY/INSTITUTION/ORGANISATION]

Represented by: [NAME and SURNAMES OF THE REPRESENTATIVE], acting in his/her capacity as [post/capacity]

[SIGNATURE]

In [place] on [day] [month] [year]

As partner, [CENTRE NAME]

Represented by: [NAME and SURNAMES OF THE REPRESENTATIVE], acting in his/her capacity as [post/capacity]

[SIGNATURE]

In [place] on [day] [month] [year]

[Insert so many partners as may be required]