

INVITATION TO PARTICIPATE IN THE RESTRICTED PROCEDURE FOR THE SELECTION OF MENTORS FOR ARTISTS-IN-RESIDENCE

Dear [name and surnames],

At [Centre name], we are establishing the [name of project] artistic residency project. [If appropriate, mention the financing for the project]

The project consists of [brief description of the project. To include the following:].

1. [Names of selected artists]
2. [Duration of residency]
3. [Themes or aims of the residency]

The project framework envisages that all the artists should be selected by [describe selection method. E.g. competition, open call ...] [European Union/national/international].

The project provides the artists with the necessary means and the assistance of a mentor/assessor during the residency. The selection of mentors is being carried out through a restricted process by inviting three professionals selected based on the profile of the artist to be supported in each case.

The next artist in residence in [centre name], in [town] in the [name of project] project is [Name and surnames of the artist]. Given the nature of the artist's work and [his/her] profile, we want to invite you to participate in this process to select the artist's mentor.

Consequently, I enclose the selection criteria and the artist's file, in the hope that you will be encouraged to participate in the [name of project] project.

Fees for acting as a mentor will total [XXX] for part-time work which will include a minimum of xx meetings with the artist, the provision of online advice throughout the residency and the preparation of a final evaluative report to be delivered to the Art Centre.

Should you be interested, I would be grateful to receive your proposal for mentoring the artist as soon as possible. The selection decision will be issued within [XX days].

Thanking you in advance,

[Name and surnames of the representative]
[Post][name/code of project, as appropriate]