

**ATTENDANCE REGISTER**

On [day] [month] [year] the following people took part as [presenters/participants...] in the [Name of event] [seminar/conference...], which forms part of the [Name of cycle/programme/project, if appropriate] in [place] at [full address of venue: street, number, postcode, town and country].

<b>Name and surnames</b>	<b>Event/Conference</b>	<b>ID number</b>	<b>Signature</b>
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]
[Name and surnames]	[Name of event/conference]	[ID number]	[Signature]

Signed by [centre/company/organisation] responsible for the [seminar/conference] [Name of event].

[SIGNATURE]

In [place] on [day] [month] [year]